

RAINTREE WOODS CONTRACTOR ACCESS SECURITY RULES

RTW Security Gate Telephone Number 830-981-8386

1. Contractors are to be provided a copy of the Contractor Access Rules upon commencement of any work with RTW. Any Contractor found to be in violation of these rules may be denied further access to RainTree Woods.
2. Contractors are responsible for abiding by these rules, and, therefore, assume responsibility for their employees, subcontractors, agents, suppliers, and delivery personnel while working in RTW.
3. All contract work shall be performed only between the hours of 7AM and 7PM, Monday through Saturday. **[CONTRACT WORK IS NOT ALLOWED IN RTW ON SUNDAYS AND HOLIDAYS]** For purpose of this rule, holidays are defined as New Years Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day. **NOTE: Emergency Repairs** at a RTW residence is an exception and will be permitted upon resident authorization to RTW Security for contractor entrance to RTW.
4. Vehicle security (Bar Code) stickers will not be issued to Contractors.
5. All Contractor vehicles will use the Visitor (left) lane, stopping to obtain security authorization prior to proceeding into RTW.
6. Residents are required to notify the RTW Security Gate officer in advance to minimize entry delays or the denial of contractor access. Under no circumstances will Contractor access be granted without resident, property owner, or RTW HOA Board member authorization.
7. Residents may request that a Contractor, who will be working on their premises for an extended period (several days to weeks) be placed on a resident's "Authorized Contractors List" that is retained at the RTW Security Gate. This list must be renewed weekly. Resident shall notify RTW Security once Contractor work is completed.
8. RTW Security officers are to remain courteous and professional at all times when dealing with any party requesting entrance to RTW. All circumstances that in the judgement of RTW Security personnel appear to be "out of line" are to be documented on the "Special Incident Report" and then call the RTW HOA Security Chairman within 24 hours.

Bill Tench
RTW HOA Security Chairman Boardmember

(April 2009)